



January 28, 2010

REGULAR MEETING CANCELLATION
AND
CALL AND NOTICE OF A SPECIAL MEETING
OF THE
OPERATIONS AND DEVELOPMENT COMMITTEE
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

The regular meeting of the Operations and Development Committee scheduled for Monday, February 1, 2010, at 8:30 a.m., in the Airport Skyroom of the Bob Hope Airport has been cancelled.

NOTICE is hereby given that a special meeting of the Operations and Development Committee will be held Monday, February 1, 2010, at 8:00 a.m. in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, CA 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

SPECIAL MEETING
OF THE
OPERATIONS AND DEVELOPMENT COMMITTEE

Airport Skyroom
Monday, February 1, 2010
8:00 A.M.

NOTE TO THE PUBLIC: Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

▼ ▼ ▼

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

A G E N D A

1. Public Comment
2. Approval of Minutes
 - a. January 8, 2010 [See page 1]
 - b. January 19, 2010 [See page 6]
3. Fleet Vehicle and Special Equipment Repair/Maintenance Service
 - Staff Report Attached [See Page 8]

On November 6, 2009, Penske Truck Leasing Co., L.P. ("Penske"), the Burbank-Glendale-Pasadena Airport Authority's ("Authority") current fleet vehicle and special equipment maintenance/repair contractor, provided notice to the Authority that it was terminating its Services Agreement ("Penske Agreement") for convenience effective February 15, 2010. The Penske Agreement commenced on March 3, 2008, and was set to expire on March 2, 2011.

After advertising a combined Request for Qualifications/Request for Proposal (“RFQ/RFP”) seeking qualified companies to assume the terms and conditions of the Penske Agreement, Staff received proposals from three companies. Of the three, Techtrans Inc./LSF Shuttle (“LSF”) provided the best overall proposal with the lowest price.

Staff seeks an Operations and Development Committee recommendation to the full Authority that Staff be authorized to execute a purchase order with LSF Shuttle to provide continued fleet vehicle and special equipment maintenance/repair services for the remainder of the Penske Agreement term (including option years 1 and 2), at substantially the same terms and conditions, except for price, at an estimated cost of \$319,524. This purchase order will incorporate the language of a Services Agreement (attached).

4. Regional Intermodal Transportation Center
Environmental Determinations, Entitlement Applications,
Solicitations for Design Services and Program Management, and
Amendments to Purchase Orders

- Staff Report Attached

[See Page 11]

Staff seeks an Operations and Development Committee recommendation to the full Commission to initiate a number of environmental reviews, and entitlement and related planning and design actions associated with the development of a Regional Intermodal Transportation Center (“RITC”) at the Bob Hope Airport (“Airport”). These actions include:

- **Adoption of a Final Mitigated Negative Declaration and Initial Study (“FMND/IS”);**
- **Authorization to seek City of Burbank (“City”) entitlement of the project;**
- **Approval to initiate a Request for Qualifications (“RFQ”) competitive process to select a future Design Team to prepare the construction bid documents;**
- **Approval to initiate an RFQ competitive process to select a Program Manager for the project; and**
- **Approval of an additional \$190,300 in funding in the current fiscal year to continue work on the development of the RITC concept, including the development of a Design Guidelines Manual that would be used by the future Design Team to prepare the construction documents for the project, and authorization of the Executive Director to amend existing purchase orders with RITC Technical Services team.**

5. Items for Information

- a. December 2009 Passenger Statistics and Estimated January 2010 Parking Revenue

No staff report is attached. Staff will discuss the December 2009 passenger statistics and the estimated January 2010 parking revenue with the Committee.

6. Other Contracts and Leases and Capital Projects

7. Closed Session

- a. Conference with Legal Counsel – Existing Litigation
(California Government Code Section 54956.9(a))

- 1) Name of Case: In the Matter of the Application Between Burbank-Glendale-Pasadena Airport Authority, Request for Variance, Before the Department of Transportation, Division of Aeronautics
- 2) Name of Case: Orr v. Burbank-Glendale-Pasadena Airport Authority et al.
(Case No. EC047664)

2. Conference with Legal Counsel – Anticipated Litigation

- 1) Initiation of Litigation (California Government Code Section 54956.9(c)): eight potential cases. One case: Los Angeles World Airports Van Nuys Noisier Aircraft Phaseout Project. One case: Keswick Street Vacation. One case: Securitech contract. One case: Delta Fire contract.
- 2) Significant Exposure to Litigation (California Government Code Section 54956.9(b)): five potential cases. Facts and Circumstances: Notice of Violation from South Coast Air Quality Management District (No. P 54104); Stephanian Claim; La Barre Claim; Honeywell Monitoring Well Request; Environmental Protection Agency Second Interim Record of Decision for North Hollywood Operable Unit

3. Conference with Real Property Negotiators
(California Government Code Section 54956.8)

- 1) Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Parties: Alamo Rent-A-Car; Avis Rent A Car; Budget Rent A Car; Enterprise Rent-A-Car; Hertz Rent-A-Car; and National Car Rental
Under Negotiation: Price and Terms of Payment
- 2) Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Parties: Federal Express; Million Air
Under Negotiation: Price and Terms of Payment

- 3) Property: Bob Hope Airport Leasehold
 Authority Negotiator: Executive Director
 Negotiating Parties: Paradies Shops, Inc.
 Under Negotiation: Price and Terms of Payment
- 4) Property: B-6 Property
 Authority Negotiator: Executive Director
 Negotiating Parties: City of Burbank; City of Glendale; State of California
 Under Negotiation: Price and Terms of Payment
- 5) Property: APN Number 2466-016-801
 Authority Negotiator: Executive Director
 Negotiating Parties: Union Pacific
 Under Negotiation: Price and Terms of Payment

4. Threat to Public Services or Facilities
 (California Government Code Section 54957(a))

- 1) Consultation with Director of Public Safety

5. Public Employee Performance Evaluation
 (California Government Code Section 54957 (b))

- 1) Title: Executive Director
- 2) Title: Senior Deputy Executive Director

8. Adjournment