



July 2, 2009

CALL AND NOTICE OF A REGULAR MEETING
OF THE OPERATIONS AND DEVELOPMENT COMMITTEE
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Operations and Development Committee will be held Monday, July 6, 2009, at 8:30 a.m., in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, CA 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

REGULAR MEETING
OF THE
OPERATIONS AND DEVELOPMENT COMMITTEE

Airport Skyroom
Monday, July 6, 2009
8:30 A.M.

NOTE TO THE PUBLIC: Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

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In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

A G E N D A

1. Public Comment
2. Approval of Minutes
 - a. June 15, 2009 **[See Page 1]**
3. Contracts and Leases
 - a. Award of Purchase Order for Un-armed Security Guard Services
 - Staff Report Attached **[See Page 3]**

Staff has solicited quotations from qualified local area security companies to provide un-armed security guard services on a 24/7 basis at the two airfield Secured Area access points, and on a 16/7 basis for the passenger terminal in order to meet current long-standing Transportation Security Administration ("TSA") Security Directive requirements. Staff seeks an Operations and Development Committee recommendation to the full Authority that Staff be authorized to enter into a Purchase Order Agreement with Airserv for security guard services for a three year period, with two one-year

extension options, at a straight time hourly rate of \$14.25 per hour (64 hours per day), and an overtime rate of \$21.38 per hour (paid only on holidays, ten per year). Total annual cost with holiday pay is \$336,531.20.

b. Award of Contract for Runway Guard Lights
Project Number E09-06

- Staff Report Attached

[See Page 5]

Staff has publicly solicited competitive bids to install runway guard lights at the intersections of the taxiway throats and runways. These guard lights provide an additional warning to pilots that they are about to enter onto a runway. The FAA strongly recommends that the Authority install these lights. This project also includes replacement of two Precision Approach Path Indicator (“PAPI”) navigation aids (“Nav aids”).

Staff seeks an Operations and Development Committee recommendation to the full Commission to (1) award a competitively bid contract to Royal Electric Company for Project Number E09-06, Runway Guard Lights, in the amount of \$1,962,418.25 for the base contract and in the amount of \$28,645 for the additive alternative, for a total contract amount of \$1,991,063.25; (2) authorize Staff to execute a Work Order #2 with PB Americas, Inc. in the not-to-exceed amount of \$398,365.51 for construction management services; (3) authorize Staff to execute a Change Order with RS&H California, Inc. in the not-to-exceed amount of \$42,000 for preparation of as-built drawings of the entire existing airfield electrical lighting, signage and Navaid system in an Autocad format; and (4) authorize an approximate 5% aggregate contingency of \$100,000 to permit Staff to authorize required changes in scope that may occur during construction.

4. Items for Information

a. May Passenger Statistics

No staff report is attached. Staff will discuss the May 2009 passenger statistics with the Committee.

5. Other Contracts and Leases and Capital Projects

6. Closed Session

a. Conference with Legal Counsel – Existing Litigation
(California Government Code Section 54956.9(a))

- 1) Bob Hope Airport Part 161 Study and Curfew Application

- 2) Name of Case: In the Matter of the Application Between Burbank-Glendale-Pasadena Airport Authority, Request for Variance, Before the Department of Transportation, Division of Aeronautics
- 3) Name of Case: Dillon v. Burbank-Glendale-Pasadena Airport Authority et al. (Case No. BC386989)
- 4) Name of Case: Orr v. Burbank-Glendale-Pasadena Airport Authority et al. (Case No. EC047664)
- 5) Name of Case: Vine v. Burbank-Glendale-Pasadena Airport Authority et al. (Case No. EC048113)
- 6) Name of Case: International Protective Services, Inc. Bankruptcy Petition

b. Conference with Legal Counsel – Anticipated Litigation

- 1) Initiation of Litigation (California Government Code Section 54956.9(c)): ten potential cases. One case: Part 161 Study. One case: Los Angeles World Airports Van Nuys Noisier Aircraft Phaseout Project. One case: Keswick Street Vacation. One case: Microvoice radio system.
- 2) Significant Exposure to Litigation (California Government Code Section 54956.9(b)): five potential cases. Facts and Circumstances: United Taxi of the South-West Access & Use Agreement; G & S Transit Management, Inc. Access & Use Agreement; Tri-City Transportation, Inc. Access & Use Agreement; Notice of Violation from South Coast Air Quality Management District (No. P 54104); Stephanian Claim

c. Conference with Real Property Negotiators
(California Government Code Section 54956.8)

- 1) Property: Bob Hope Airport Leaseholds
 Authority Negotiator: Executive Director
 Negotiating Parties: Alamo Rent-A-Car; Avis Rent A Car; Budget Rent A Car; Enterprise Rent-A-Car; Hertz Rent-A-Car; and National Car Rental
 Under Negotiation: Price and Terms of Payment
- 2) Property: Bob Hope Airport Leaseholds
 Authority Negotiator: Executive Director
 Negotiating Parties: Alaska Airlines; American Airlines; Delta Air Lines, JetBlue Airways; SkyWest Airlines; Southwest Airlines; United Airlines; US Airways
 Under Negotiation: Price and Terms of Payment
- 3) Property: Bob Hope Airport Leaseholds
 Authority Negotiator: Executive Director
 Negotiating Parties: Affordable Storage LLC; Desmond's Studio Production Service
 Under Negotiation: Price and Terms of Payment

- 4) Property: Bob Hope Airport Leaseholds
 Authority Negotiator: Executive Director
 Negotiating Parties: Atlantic Aviation; Federal Express; Million Air;
 Avjet Corporation
 Under Negotiation: Price and Terms of Payment
- 5) Property: Bob Hope Airport Leasehold
 Authority Negotiator: Executive Director
 Negotiating Parties: Paradies Shops, Inc.
 Under Negotiation: Price and Terms of Payment
- 6) Property: B-6 Property
 Authority Negotiator: Executive Director
 Negotiating Parties: City of Burbank; City of Glendale; State of California
 Under Negotiation: Price and Terms of Payment
- 7) Property: APN Number 2466-16-1993
 Authority Negotiator: Executive Director
 Negotiating Parties: Union Pacific
 Under Negotiation: Price and Terms of Payment

d. Threat to Public Services or Facilities
 (California Government Code Section 54957(a))

- 1) Consultation with Director of Public Safety

7. Adjournment